

Posted: July 8, 2014

- POSITION:** **INFORMATION TECHNOLOGY TECHNICIAN II (for PCs) (2 Openings)**  
CCP 16, 12-Month (Tenure-Track Position)
- ANTICIPATED START DATE:** **September 2014**
- MINIMUM QUALIFICATIONS:** Associate's Degree in Computer Science or related technological discipline together with one to four years' experience in computer system and software installation, repair, maintenance, and operation; or a combination of education, training, and experience which would lead to the competencies required for successful performance of the position's essential duties. In addition, the following core competency skills are required: demonstrated involvement in support of diversity and demonstrated ability to respond to and work with multiple constituencies. Demonstrated substantial knowledge and abilities in: Microcomputer hardware, software, related peripheral equipment, software applications and equipment assembly and installation; installing, operating, adapting, diagnosing and repairing malfunctions in computer equipment and software. Experience with PC imaging and multicasting is a significant requirement.
- This position requires the ability to move, install and replace computers and related infrastructure equipment often of significant weight and size in restricted and confined environments. Of great importance is the ability to interact favorably with faculty, administrators, staff and students through oral and written communication.
- Applicants who do not meet the minimum qualification as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.
- PREFERRED QUALIFICATIONS:** Experience and knowledge with Apple-Mac system integration, analysis, operation, and maintenance.
- RESPONSIBILITIES:** The Information Technology Technician II performs or participates and assists in the installation of hardware and software in assigned areas; diagnoses hardware and software malfunctions and develops or recommends solutions and restorations; monitors and evaluates system performance, including on-line, networked, and security system; and makes or recommends needed interventions to maintain performance. The position also installs and tests revised versions of programs and software to assist in maintaining the current status of users' systems; repairs, upgrades, and maintains computers and related equipment; operates computers in such environments as computer labs, multimedia facilities, and libraries to verify and demonstrate proper performance; and instructs and demonstrates proper computer hardware and software uses for staff, faculty, and students in administrative and academic applications, including the provision of direct assistance on methods of using software for classroom and administrative applications.
- WORK SCHEDULE:** Monday – Friday from 9 a.m. to 5:00 p.m. and may include nights and weekends. Scheduled work hours may change with notice.
- MINIMUM SALARY:** \$52,208.00 approximate annual salary, with full benefits package.
- TO APPLY:** Submit a **letter of interest, current resume and completed (typed) ConnSCU Board of Regents Employment Application\*** to:
- INCOMPLETE APPLICATION MATERIALS WILL NOT BE ACCEPTED.** Human Resources Department  
IT Technician II (PC) Search  
Housatonic Community College  
900 Lafayette Boulevard  
Bridgeport, CT 06604, or
- NO FAXES PLEASE**
- E-mail:** [ho-humanresources@hcc.commnet.edu](mailto:ho-humanresources@hcc.commnet.edu) **(8 PAGES OR LESS)**
- APPLICATION DEADLINE:** Application materials must be **RECEIVED** on or before **August 20, 2014**.

\*Available online at [http://www.hcc.commnet.edu/HR/apps/State\\_App\\_UnclassEEO-2012.docx](http://www.hcc.commnet.edu/HR/apps/State_App_UnclassEEO-2012.docx).

(Employment application must be completed in its entirety; references to resume or CV are not acceptable. Application materials with the incorrect application will not be accepted.)

Housatonic Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Theresa Eisenbach, Equal Employment Opportunity Officer  
900 Lafayette Boulevard  
Bridgeport, CT 06604  
(203) 332-5013